ACCOMMODATIONS

SINGLE ROOM: A room with one bed for one person.
TWIN ROOM: A room with two beds for two people.
DOUBLE ROOM: A room for two persons with a double bed.
TRIPLE ROOM: A room for three persons, usually consisting of twin beds (or double bed plus a roll-away cot.)
SERVICE CHARGES AND TAXES: Service charges are a fixed percentage automatically added to room and meal charges. Taxes are set by the city, state or federal government.
OCEAN FRONT: A room directly facing the ocean.
OCEAN VIEW: A room from which it is possible to secure a view of the ocean (usually located on the side of the hotel).

AIR TRANSPORTATION

CONNECTING FLIGHT: A segment of an ongoing trip, which requires a change of aircraft, but not necessarily a change of airline.
DIRECT FLIGHT: A flight on which passengers do not have to change planes, but may involve one or more stops en route.
NON-STOP FLIGHT: Service between two points with no scheduled stop en route.
ADD-ON FARE: The cost of air travel from a domestic city to another domestic city from which the tour/vacation package originates and vice versa.
BAGGAGE ALLOWANCE: The weight or volume of baggage that may be carried by a passenger without additional charge.

CAR RENTAL

DROP-OFF CHARGE: Fee charged by a car rental company to defray the cost of returning the vehicle to its original location.
VALUE ADDED TAX (VAT): Tax imposed by governmental authority.

CONDITIONS

FORCE MAJEURE: An event or effect that cannot be reasonably anticipated or controlled (such as storms or war).

DOCUMENTS

PASSPORT: An official government document certifying identity and citizenship and granting permission to travel abroad.
VISA: An official authorization appended to a passport permitting travel to and within a particular country.
VOUCHERS: Documents issued by tour operators to be exchanged for accommodations, sightseeing and other services.

MEALS

CONTINENTAL BREAKFAST: Usually consists of bread, rolls, butter, jam and tea or coffee.
AP (AMERICAN PLAN): Includes breakfast, lunch and dinner.
MAP (MODIFIED AMERICAN PLAN): Includes breakfast and dinner.

CONTINUED
FULL BOARD (FULL PENSION): Includes breakfast, lunch and dinner.
HALF BOARD (DEMI-PENSION): Includes breakfast, and either lunch or dinner.
TABLE D’HÔTE: Published restaurant or hotel dining room menu, usually consisting of appetizer, two or three choices of main course and dessert. After-meal tea or coffee and other beverages are not usually included.
A LA CARTE: Unrestricted selection from the menu.

SERVICES

TOUR ESCORT/DIRECTOR/_MANAGER: Professional engaged to oversee the technical details of the tour operation and to accompany the group from one place to another.
LOCAL HOST: Generally a representative of the tour operator who provides assistance, information and optional sightseeing and entertainment arrangements in a particular city.
LOCAL GUIDE: Professional engaged to point out places of interest and conduct tours of specific locations and attractions.
DRIVER-GUIDE: Professional engaged to drive a vehicle and to point out places of interest.
TRANSFERS: Arrival and departure service consisting of providing transport between the airport, city air terminal, rail station, or pier and hotel.
PORTERAGE: Baggage handling service.

PRICES

ALL-INCLUSIVE PRICE: Includes land arrangements and round trip airfare and/or other transportation.
LAND PRICE: The cost for the land arrangements only.
SINGLE ROOM SUPPLEMENT: Difference in price between half of a twin room and the actual price of a single room.
HIGH-SEASON SUPPLEMENT: Additional charge imposed during the busiest time of the year.
DOUBLE OCCUPANCY RATE: The price per person based on two persons sharing a room.
DOUBLE ROOM RATE: The price per room shared by two persons.

INSURANCE

TRIP CANCELLATION INSURANCE: Purchased separately from either the tour operator or your travel agent, this provides a refund if you have to cancel your trip after completing payment. Refunds often vary according to the time frame in which you cancel.
TRAVEL INSURANCE: Purchased from a private company or the tour operator, this provides coverage for emergencies abroad such as illness, baggage loss, and accidental death/ dismemberment. This policy often includes trip cancellation insurance.
TOUR PROTECTION (CONSUMER PROTECTION PLAN): A program designed to reimburse travelers if the tour operator goes bankrupt or becomes insolvent. A tour operator’s participation in these types of plans is voluntary and can involve posting bonds, using escrow accounts or other types of financial security.